



FOPS Members & Contact details:

Chair: Grace Amos
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Vice Chair:
Email:

Secretary: Nancy Bancroft
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Treasurer: Sophia Salmon
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PTFA Facebook group
– ‘Pembridge Primary
School PTFA’

FOPS Minutes

Friends of Pembridge School

PEMBRIDGE SCHOOL Friends of Pembridge School. AGM **Thursday 29th Jan 2026 7pm @ The New Inn, Pembridge**

AGENDA

Welcome and apologies:

In attendance: Grace Amos (Chair), Nancy Bancroft (Secretary), Sophia Salmon (Treasurer), Mr Hollis, Sadie Cooke, Lauran Jones, Jo Caple

Apologies: Amy W, Amy P

MINUTES OF LAST MEETING – reviewed

Chair Report:

Good evening everyone, and thank you so much for coming tonight. I'd like to start by saying how much I've enjoyed being Chair of FOPS for the past two years. It's been a really positive and rewarding experience, and I couldn't have done it without the amazing support from our school community.

This year, we've had some brilliant fundraising events. Our Charity Shop Week and Bingo Evening were real highlights and, together, raised an incredible £3,000. That's a fantastic achievement and shows just how much we can do when we work together. Thanks to this fundraising, and money raised in previous years, we've been able to replace the playground seating so the children have a nicer space to enjoy. We've also helped with transport costs for trips and activities, making sure pupils can take part in valuable experiences outside the classroom.

I'd like to say a huge thank you to all the volunteers who gave their time and energy to help make these events such a success. Odell for her outstanding marketing expertise and impressive ability to create a poster in minutes! Thank you as well to the children, whose enthusiasm makes everything more fun, and to Mr Hollis and all the staff for their continued support throughout the year.

Looking ahead, we really hope a new committee can be formed to continue the work of FOPS. The money raised makes a real difference to school life and helps provide those extra opportunities that benefit all our children.

Finally, thank you to everyone who has supported FOPS in any way — by volunteering, coming to events, donating, or simply showing encouragement. Every bit of support truly counts.

Thank you.

Grace Amos

Treasurers Report:

Friends of Pembridge School (FOP)'s financial year runs to 31st July, to reflect the academic year. This report therefore summarises the financial performance of the charity over the last academic year (2024 - 2025).

FOPs concluded the financial year to 31st July 2025 with a cash resource of £8,426.62.

Total income for the year was £7,583.42 with FOPS-run events having generated the majority of that income (see below), as well as some passive income from Empties Please/ASDA Cashpot and secondhand uniform sales. This is an increase of £3536.16 from the year ended July 2024, which is commendable given the size of the school community and the financial climate.

PROFIT FROM EVENTS:

Kington Shop	920.07
Disco	82.00
Frozen Fridays	327.81
Lego Club	77.00
Christmas Fayre	378.74
Summer Fete	667.30
Summer Raffle	504.00
Bingo	2,318.39
Easter crafts	86.39

INCOME FROM OTHER SOURCES:

Secondhand Uniform	75.00
Empties Please/ASDA Cashpot	468.35

Our expenditure for the year was £5459.05, compared to £1348.53 the previous year. This is in keeping with the committee's and school's agreement that the existing funds and income potential were very healthy and could therefore justify greater expenditure on resources for the school.

EXPENDITURE ON SCHOOL RESOURCES AND NON-INCOME-GENERATING EVENTS FOR THE CHILDREN:

Books for the school	306.92
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Christmas Lunch	187.03
Y6 Leavers	834.61
Leaving bouquets and gifts for staff	119.98
iPad Rental	1553.79
Deposit for playground seating	800

The full breakdown of the accounts is held in the shared drive of the Treasurer and is available for committee members to access at any time. Anyone else wishing to view the accounts can contact Sophia Salmon (sjmm82@gmail.com).

It should be noted that our Lloyds Bank account is no longer free and incurs a monthly service charge of £4.25 per month, with further charges made each time cash is deposited at the Post Office.

Sophia Salmon - Treasurer, Friends of Pembridge School

Election of New Committee

Chair – No one came forward so position remains vacant

Vice Chair – No one came forward so position remains vacant

Secretary – No one came forward so position remains vacant

Treasurer – Sophia Salmon for Treasurer: voted by Nancy Bancroft and seconded by Jo Caple

Other Committee Members – n/a

TRUSTEE POSITIONS

Three trustee positions are also vacant. Committee discussed various parents and Friends of the school who might be interested in stepping to Trustee positions. Committee members will contact several individuals over the next couple of weeks, and Sophia will send out the job descriptions to parents asking for interest. Once we have 3 names, Sophia will contact the Charity Commission to update. We aim to complete this process by end of February.

Plans for the coming Year

Due to a lack of interest in the core committee positions, the committee discussed and agreed the following plan: Nancy Bancroft and Mr Hollis will write a letter to the school community explaining that the majority of FOPS committee positions are vacant, therefore there will be no FOPS events or fundraising until further notice. In the letter they will ask people once again to consider anything they might be able to offer FOPS in order for events to continue. We will call another informal meeting after the Easter term to re invite people to come along and get involved. If we are still unable to fill positions at this point, FOPS will remain inactive, with no planned events for 2026.

AOB – Proposal to invest in a new banner to display on the roadside of the school:

Committee discussed and agreed plans to fund a banner to advertise the school. Sophia will send her early designs to Mrs Hollis and he will source the company and make final decisions. FOPS will fund.

Committee agreed to meet again after Easter to review Committee places, **date TBC**